**CAREER EDUCATION- 6th Grade *“F.A.C.S. – Exploring the Pathways to Success!”***

***Course Syllabus 2009-2010***

**TEACHER:** Mrs. Briana Morton Family and Consumer Sciences Instructor North Jefferson Middle School bmorton@jefcoed.com or 205.379.4000

**INSTRUCTIONAL PHILOSOPHY:** Students will use a variety of hands-on learning activities and class laboratories to demonstrate knowledge of skills learned. All activities and projects will revolve around the global society and enriching our knowledge about our self and our community. The community will play an integral part in the learning process. Guest speakers will be incorporated when possible. Assessment will be based on student projects, participation, written assignments, tests, portfolios and teacher observation. Students will be given a scoring rubric when assigned a project.

**PROGRAM:** Family and Consumer Sciences

**PROGRAM GOALS:** Career empowerment through knowledge and skills.

**PREREQUISITES:** None

**COURSE DESCRIPTION:** Career Exploration is a 9-week exploratory course for 6th grade students. This course is designed to improve communication skills, learn about the value of work, develop leadership skills, explore career opportunities, and become aware of basic employability skills.

**COURSE GOALS:**

1. Demonstrate basic technology skills.
2. Explain personal and societal benefits of work.
3. Apply active listening skills to obtain and clarify information.
4. Demonstrate positive work behaviors and personal qualities, including displaying a willingness to acquire new knowledge and skills, demonstrating integrity in a work situation, and indicating a willingness to follow rules and procedures.
5. Demonstrate leadership skills for creating an environment that fosters mutual trust and confidence.
6. Identify employment opportunities to match personal interests and aptitudes.

**COURSE OUTLINE:**

1. **WEEK 1: Communication Skills**
   1. *Why is communication important?*
      1. Written communication
         1. 1-page paper on the benefits of being a 6th grader
         2. Summarize written materials
      2. Oral communication
         1. Eye contact, enunciation, visual aids
         2. 30-second speeches
      3. Barriers to communication
         1. Apply active listening skills
2. **WEEK 2: Employability Skills** 
   1. *Why do you need a good attitude?*
      1. Goals and objectives
      2. Positive work behaviors
      3. How to obtain and maintain a job
3. **WEEK 3: Work Ethics** 
   1. *Who establishes work ethics?*
      1. What are ethics?
      2. Personal benefits of work
      3. Societal benefits of work
4. **WEEK 4-5: Technology Skills** 
   1. *How can technology improve your career?*
      1. Basic technology skills
         1. Downloading
         2. Saving
         3. Managing files
         4. Using the internet
5. **WEEK 6: Leadership** 
   1. *What makes a good leader?*
      1. Interpersonal skills
         1. Teamwork
         2. Conflict management
         3. Problem-solving
         4. Networking
      2. Trust and confidence
6. **WEEK 7-9: Career Opportunities** 
   1. *What is the difference between a job and a career?*
      1. Locate resources to determine opportunities
      2. Matching personal interests and aptitudes to employment opportunities

**CLASS RULES:** “R.E.C.I.P.E. for Success”

* **R:** Respect yourself, your peers, your teacher, and all classroom materials!
* **E:** Expectations are high. This is an academic course. Expect to learn!
* **C:** Cooperate and communicate with your teacher and your classmates.
* **I:** Integration of other academic courses will be essential to the learning process.
* **P:** Participation is not an option!
* **E:** Every assignment will be graded!

**ASSESSMENT PROCEDURES:** Students’ work will be evaluated as follows:

|  |  |
| --- | --- |
| **COURSE EVALUATION** | |
| **Evaluation Criteria** | **Point Value** |
| Daily Participation | 450 |
| Projects | 300 |
| Blue binders (random checks) | 100 |
| quizzes | 50 |
| TOTAL | 900 pts. |

**Grading Scale:** 806-900 pts. = A 707-805 pts. = B 626-706 pts. = C 536-625 pts. = D535-0 pts. = F

**essential questions:**

1. Why is communication important?
2. Why do you need a good attitude?
3. Who establishes work ethics?
4. How can technology improve your career?
5. What makes a good leader?
6. What is the difference between a job and a career?

**Career and Technical Student Organization (CTSO):** None